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# **EASTERN REFINERY LIMITED**

CHITTAGONG

APPLICATION FORM (……………To…………) FOR HOUSE BUILDING LOAN

(Under Officers’ House Building Loan Scheme)

Vide Secretary, ERL Officers’ House Building Loan Committee’s Circular No………..Date…………….

1. **Particulars of the Applicant :**
2. Full name (In Block letters) **:**
3. Designation **:**

3) Father’s / Husband’s name **:**

4) Permanent Address **:** Vill.

**:** P.O.

**:** P.S.

**:** Dist.

5) Present Address Vill.

**:** P.O.

**:** P.S.

**:** Dist.

6) Date of Birth **:**

7) Date of Joining **:**

8) Date of Retirement **:**

9) Present Basic Pay **:**

1. **Purpose of Loan {Please put (√) mark to space provided in the right hand side}**

|  |  |  |
| --- | --- | --- |
| i) | Purchase of land |  |
| ii) | Land Development for construction |  |
| iii) | To start construction of house/flat |  |
| iv) | To purchase ready made house/flat |  |
| v) | To extend/remove/reconstruct existing house/flat |  |

1. **Application for loan : Tk.**
2. **Loan taken Earlier : Tk.**

File: House Building Loan 1/2

1. **Location & Description Of The Land/Building/Flat:**

|  |  |  |
| --- | --- | --- |
| District :………………………… | Police Station:………………………………… | Mouza:……………………. |
| Sector Section No.:………………………House/Flat No.:……………………… Road:…………………………. | | |
| Lane:……………. …Block:……………… Municiple Holding No.:……………………………. J.L. No.:……….. | | |
| C.S.Khatian No.:…………………… C.S. Plot No.:……………………..R.S. Khatian No.:………………………. | | |
| R.S. Plot No.:…………….. B.S. Khatian No.:…………………….B.S. Plot No.:………………………………….. | | |

1. **Documents to be submitted with the application:**
2. Original Deed/Bainanama
3. Photocopy of Deed/Bainanama
4. Approved Plan
5. Other Documents (Specify)

Declaration (By applicant):

I do hereby declare that all the information furnished by me herein above is true to my knowledge and I agree to abide by the terms and condition of the ERL Officers’ House Building Loan Scheme.

I do hereby authorize Eastern Refinery Limited to realize the entire amount of Loan/Advance sanctioned to me under the scheme including interest thereon from my accumulated Provident Fund and Gratuity accured against the length of my service with Eastern Rifinery Ltd. In case of any failure to repay the Loan/Advance including interest thereon as provided the scheme.

I understand to execute equitable Mortagage of the Land/Building/Flat for which loan is sanctioned by ERL as provided under the ERL Officers’ House Building Loan Scheme.

Signature of the Applicant

File: House Building Loan Officer 2/2